

## EMPLOYMENT

### Doors Open RI Founder and Director

Providence, RI  
June 2016 to Present

Doors Open RI is a Providence-based program that connects people to local places of cultural, historical and architectural significance in an effort to bridge communities and inspire new perspectives on our cities.

- Manage interns and an advisory board of 12 working members
- Conduct outreach to community partners, site partners, donors and sponsors
- Plan and implement place-based public program series, online initiatives and our citywide open house festivals
- Handle all marketing, communications, public relations, grant writing and fundraising

### RI Chapter of the American Institute of Architects Executive Director

Providence, RI  
December 2017 to June 2019

- Led the organization's strategic planning process
- Oversaw management of 12 person board and 6 board committees
- Launched new communication strategy and built new partnerships around the Chapter's continuing education program
- Handled all membership, event planning, bookkeeping and administrative duties on behalf of the Chapter

### Chicago Architecture Center Program Manager, Open House Chicago (OHC)

Chicago, IL  
December 2012 to May 2014

OHC is a free public event, presented by the Chicago Architecture Center that offers behind-the-scenes access to 150 great places and spaces across Chicago. The largest architecture event in the country today, 55,000 visitors attended in October 2013 (its third year).

- Led the program's planning process, including the selection of neighborhoods and community partners
- Stewarded OHC sponsors and oversaw the program's \$300K budget
- Supervised the OHC Program Coordinator and Volunteer Coordinator
- Managed the organization, recruiting, and training of 150 participating OHC venues and 1300 volunteers
- Acted as the spokesperson for the OHC program, handling TV, radio, digital and printed media requests
- Facilitated the creation of the OHC event guide (500,000 copies inside the Chicago Tribune)

### Program Coordinator, Open House Chicago

February 2011 to December 2012

- Created a city-wide asset map and database of Chicago's built environment
- Designed the site application process and coordinated the participation of building owners and managers
- Developed the OHC internship program and supervised interns
- Recruited and managed 20 volunteer docents who assisted with neighborhood coordination
- Prepared monthly OHC newsletters, maintained the OHC website, and wrote building descriptions for web and printed media

## PROJECTS / CONSULTING

### West Broadway Neighborhood Association: Cranston St. Armory Armory Preservation Campaign Project Leader

Providence, RI  
September to December 2015

- Wrote and received a \$10,000 grant to organize a charette in the fall of 2016 to determine a reuse plan for the building
- Built a database of 250 armories around the country to demonstrate its potential to be a national landmark
- Developed a preservation strategy informed through interviews with 25 state, city and community leaders

**Boston Society of Architects: Common Boston**  
**Program Consultant**

Boston, MA  
**September to December 2015**

- Produced program work plan, site host contracts and waivers for Common Boston: BSA's first annual "open house" festival
- Provided feedback at bi-weekly planning meetings

**Seattle Architecture Foundation: Neighborhood Program Development**  
**Program Specialist**

Seattle, WA  
**June to August 2015**

- Interviewed 26 individuals from 23 organizations across Seattle neighborhoods to inform the design of new public programs
- Wrote a program proposal (realized in the fall of 2016) and a report of recommendations and partnership opportunities
- Planned and implemented an "ask an architect" popup event in partnership with a local architecture firm

**Providence Preservation Society (PPS): MEP20**  
**Producer and Writer**

Providence, RI  
**February to May 2015**

- Explored, blogged and tweeted my way through 20 buildings in 10 weeks on PPS's MEP list to build community around preservation in the city
- Increased PPS's twitter following by 25%, the number of PPS "retweets" by 134% and twitter replies by 3750%
- Developed an audio and visual information archive of MEP buildings

**Providence Preservation Society: Public Programs**  
**Public Programs Specialist**

Providence, RI  
**September 2014 to February 2015**

- Organized six public programs attended by 300 people ranging from a micro-living tour of downtown Providence to a time traveling event led by a local historian
- Fostered community partnerships and assisted with marketing

**BLUEPRINT: Chicago**  
**Producer and Writer**

Chicago, IL  
**December 2009 to April 2012**

- Produced weekly blog posts ([blueprintchicago.org](http://blueprintchicago.org)) telling the stories of famous and forgotten Chicago buildings
- Used social media to drive blog traffic, averaging 1,000 hits weekly
- Mentioned in Architect Magazine, Chicago Magazine, Gapers Block and the Chicago Reader
- Approached by Google to have BLUEPRINT featured in the launch of their Fieldtrip app

## **VOLUNTEER WORK**

**DownCity Design**  
**Secretary of the Board and Chair of the Marketing Committee**

Providence, RI  
**June 2018 to September 2021**

**Chicago Architecture Center**  
**Docent**

Chicago, IL  
**May 2008 to May 2014**

- Completed a graduate level class on Chicago's architecture, history and tourism
- Led architectural walking tours of historic and modern buildings in downtown Chicago

**EDUCATION** **Brown University:** MA in Public Humanities, Class of 2016  
**Beloit College:** BA in Art History and Studio Art Chicago, Class of 2006

**AWARDS** **Embark Fellowship,** Brown University Swearer Center for Public Service: March 2016